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**PROFESSIONAL INSTRUCTOR IN DRIVER EDUCATION (P.R.I.D.E.) Program**

**MASTER TRAINERS REQUIRED**

**Position:** Classroom &Road Master Trainers

**Program Location:** Burlington, Ontario (primary location); Secondary locations as required

**Description of Position:**

Master Trainers are role model facilitators and professional representatives of the P.R.I.D.E. Program and the bus transportation industry in general (see page 2 for an overview of the P.R.I.D.E. Program).

**Key Requirements of the Position:**

The services required include the following:

* The P.R.I.D.E program has both an in-classroom component and on-road training component and Trainers will be responsible for both components
* Assisting program participants in learning how to teach new and experienced trainees in all aspects of operating a fleet vehicle such as daily inspections, defensive driving, right and left turns, driver evaluations and MTO road tests.
* Assisting program participants in learning effective facilitation techniques such as climate setting, active listening, appropriate body language, feedback skills and the use of probing questions.
* Coaching program participants and providing support when preparing daily classroom presentations including lesson plans and learning objectives.
* Care and control of assigned program vehicle (motor coach, public transit or school bus) including correspondence with the loaning company, picking up the vehicle if required, daily inspections and fueling/returning the vehicle.
* Assisting with program set up and maintenance of the classroom during the program.
* Assisting the Program Director and other Master Trainers as required throughout the year (i.e. via email, conference calls, virtual meetings, annual business meeting and special projects).

**Qualifications:**

To be eligible to provide services as a Master Trainer successful candidates will have the following:

* A valid Class B or C license with Signing Authority Certification and no demerit points.
* No convictions under the Criminal Code of Canada, Narcotics Control Act or the Controlled Drugs and Substances Act.
* A minimum of 3 years’ experience as a fleet driver instructor in one or more of motor coach, transit or school bus disciplines.
* Successful past completion of the P.R.I.D.E. Program.
* Certification from a college or university (or equivalent) in adult education principles and techniques.
* Superior facilitation skills including experience in a non-lecture format.
* Knowledge of technical facilitation techniques/equipment including computer, PowerPoint, etc.
* Exceptional coaching, mentoring and leadership skills.

Master Trainers must be available for a minimum of 3 programs per year. The schedule for In-class Master Trainers commences on Saturday at 3:00 p.m. and concludes Friday at 4:00; for road Master Trainers the schedule commences Sunday and concludes Friday at 4:00pm

**To Apply:**

* Qualified applicants are invited to submit a resume and cover letter by October 7, 2022 via email to [ndaigneault@schoolbusontario.ca](mailto:ndaigneault@schoolbusontario.ca)
* Applicants selected for an interview will be required to submit an acceptable Criminal Background Check and provide a 15-minute presentation during the interview.
* We thank all applicants for their interest; however, only those selected for further consideration will be contacted.

**Overview of the P.R.I.D.E. Program:**

The Professional Instructor in Driver Education (P.R.I.D.E.) Program is a one-of-a-kind program that teaches fleet driver instructors how to properly train new and experienced drivers. The program is an intensive 7-day dual learning environment that is comprised of both in-class and on-road learning experiences. The program commences on Saturday at 10:00 a.m. and concludes at 4:00 p.m. on Friday. The Classroom Trainer facilitates the program introduction prior to the Road Trainers arriving at the program at 3:00 p.m. on Sunday.

The P.R.I.D.E. Program has been running for 32 years and is approved by the Ministry of Transportation as one of the official prerequisites to becoming a “Signing Authority” in the province of Ontario.

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